

Notice of Public Meeting
WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Winnemucca Convention & Visitors Authority Regular Meeting
Wednesday, August 16, 2017

4:00 PM:

Winnemucca Convention Center
50 West Winnemucca Boulevard
Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Wednesday, August 16, 2017

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL, DETERMINATION OF QUORUM
2. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
3. MEETING NOTICE REPORT
4. BUSINESS IMPACT DETERMINATION - Is any proposed agenda item likely to impact a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon. Action will be taken.
5. PRIOR MEETING MINUTES, REVIEW & ACTION
 - 5.1. WCVA Meeting Minutes July 18, 2017
[WCVA Meeting Minutes July 18 2017.pdf](#)

- 5.2. WCVA Meeting Minutes August 3, 2017
[WCVA Spec Meeting Minutes Aug 3 2017.pdf](#)

6. CLAIMS REVIEW & ACTION
 - 6.1. Claims August 2017
[Claims August 2017.pdf](#)

7. GENERAL BUSINESS
 - 7.1. Accommodation Tax 9-month Refund Requests, for possible action
Olsen (\$640.77), Ureta (\$426.30), Norris (\$549.17)

 - 7.2. Dave Bernosky, Samuel L. Clemens 1856 Humboldt Redshirts Veterans Park Plaque Project, request for Cooperative Funding, for possible action
[Veterans Plaque Funding Request.pdf](#)

 - 7.3. WEC Arena Project update, for discussion

 - 7.4. Request for approval of the addition of a no third party beneficiary status provision to the agreement to memorialize the responsibilities and obligations of the entities participating in the replacement and construction of pre-engineered covered arena metal building at Winnemucca Events Center, for possible action
[Memorandum of Understanding WEC building project.pdf](#)

 - 7.5. Review of proposals and possible award of contract on or after August 17, 2017 to supply and install overhead doors and man doors for pre-engineered covered arena metal building at Winnemucca Events Center, for possible action
[Elko Overhead Door Co..pdf](#)

 - 7.6. Purchase of personnel doors and hardware for pre-engineered covered arena metal building at Winnemucca Events Center, for possible action

 - 7.7. Friends of the Farm, request for in-kind support of the 5th Annual Fall Farm Festival, October 2017, in the form of WCVA owned equipment, for possible action
[Friends of the Farm Request.pdf](#)

8. DIRECTOR'S REPORT
 - 8.1. Financial reports on WCVA events, for discussion
[Ranch Hand Rodeo July 2017.pdf](#)

[Tri-County Fair July 2017.pdf](#)

 - 8.2. Silver State International Rodeo, discussion of prospective future expansion

9. REVIEW SECRETARY & COUNSEL'S REPORT, FOR DISCUSSION & POSSIBLE ACTION
 - 9.1. Review report for August
[Sec & Counsel Report Aug 2017.pdf](#)

- 9.2. Chamber of Commerce Report July 2017
[Chamber of Commerce Report July 2017.pdf](#)
- 9.3. Update on delinquencies, possible request for authorization for disclosure of confidential information on one or more licensees
- 9.4. Debt report
[30 June 2017 Indebtedness Report.pdf](#)
- 9.5. Room tax revenue report
- 9.6. Agreement - Ag 3 & County for new WEC building
[Draft - WEC Agreement.pdf](#)

10. BOARD ADMINISTRATOR FINANCIAL REPORTS
 - 10.1. July financial reports, for discussion
[Room Tax Report.pdf](#)

[Local Govt Investment Pool July 2017.pdf](#)

[WCVA 5-year Capital Improvement Plan.pdf](#)
 - 10.2. Consideration of establishing a new sweep bank account at Nevada State Bank, for possible action

11. OTHER REPORTS
 - 11.1. 2017 Winnemucca Wheels Report, for discussion
[Wmca Wh Statistics.pdf](#)
 - 11.2. WCVA Attendance Summary, for discussion
[Attendance July 2017.pdf](#)
 - 11.3. WCVA Calendar of Events, for discussion
[Calendar of Events.pdf](#)
 - 11.4. Winnemucca Wheels Thank You, for discussion
[Wmca Wh Thank You Constante.pdf](#)
 - 11.5. Silver State International Rodeo Thank Yous, for discussion
[SSIR Thank You D Eary.pdf](#)

[SSIR Thank You B Giles.pdf](#)

[SSIR Thank You Marilyn.pdf](#)

[SSIR Thank You C Anderson.pdf](#)

[SSIR Thank You C Nugent.pdf](#)

[SSIR Thank You J Woodland.pdf](#)

[SSIR Thank You S Massey.pdf](#)

[SSIR Thank You K Platt.pdf](#)

[SSIR Thank You T Smith.pdf](#)

[SSIR Thank You M Shattuck.pdf](#)

[SSIR Thank You C Humphries.pdf](#)

[SSIR Thank You L Sogge.pdf](#)

- 11.6. Southwest Gas July 2017
[Southwest Gas July 2017.pdf](#)

12. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

13. ADJOURNMENT

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at _____ A.M. By: _____

Humboldt County Library: 85 E. 5th St. at _____ A.M. By: _____

County Annex: 4th & Bridge St. at _____ A.M. By: _____

Winnemucca City Hall: 4th & Melarkey St. at _____ A.M. By: _____

Humboldt County Website: www.hcnv.us at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov at _____ A.M. By: _____

MEETING DATE: August 16, 2017 POSTED BY: _____

DATE POSTED: _____

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.